Working Group	Operational Effectiveness
Date	April 14, 2025
Description/Objective	**Operational Effectiveness** – Maintain and support the operational effectiveness of PIAC (Guidelines, Processes, Functions) - **Ongoing** **Budget** – To allocate an annual budget to align with strategic priorities. - **Ongoing** Establish a process for approving Working Group and Ad-hoc Committee budgets. Track, monitor, and report PIAC's annual budget – **Ongoing.** **Bylaws** - Revise and update PIAC's Bylaws as directed by the committee. [Ad hoc WG, which is formed for a specific task or objective and dissolved after the completion of the task or achievement of the objective.] - **Ongoing**
Update.	**Present:** Mercy C (W6), Gordon H (W3), Andrew W (W3), Eden H (W16), Nabil H (W1), Prasanna Jag (W19), Sarah A (Cochair), Erin C (colead), Kaydeen B (colead), Latha J (PCCEO) **Regrets:** Zena S (Cochair) **Welcome and Introductions** **Budget Update** See the PIAC Budget Summary -as of April 14-25 Group discussions on the PIAC budget summary, including gross expenditures, revenue, and variances. Proposed adding funding for in-person events for PIAC representatives, increasing current expenses based on need, allocation of funds for various projects, including the AODA accessibility check on the PIAC website, and which WG 's will lead specific areas of work. Suggested re-allocation of budget includes: **$300 Communications Expenses** *(Communications WG)* **$1500 General Meetings** *(Executive WG)* **$6000 In-person Strategic Planning sessions** *(Strat Planning WG)* **$4000 Website Improvement Phase 2** *(Communications WG)* **$5000 Parent/Caregiver Engagement Portal** *(Communications WG)* **$500 Reimburse School Councils for Monthly Alterna Banking Fees** *(School Council WG)* **$1500 Funding for FOI if necessary** *(Consultations WG)*

	PIAC By-Laws Review Review the collected suggestions and comments: Bylaws section 1: Articles 1-4 Bylaws section 2: Articles 5-7 Bylaws section 3: Articles 8-11 Please review for group discussion: all comments, suggestions and recommended amendments have been included into a single working sheet: Proposed Changes (draft) - Group discussion to review the collection of comments, suggestions, recommendations. - Articles 1-2 are ready for presentation general members - articles 3-6 require more discussion and consensus building - suggested meetings for May **7:25pm New Business and Next Dates**
Motion(s)	No formal motions.
	What is the process and feasibility for refunding school councils for bank fees? (*school councils support will follow up with staff*)
Next Steps and Action items	Working groups will report and motion their year end budget requests.
Co-lead(s)	Kaydeen Bankaingh (W8) Erin Clarke (W1)
Working Group Members	Sarah A (Cochair) Zena S (Co-Chair) Andrew W (W3) Erin C (W1) Kaydeen B (W8) Moosa A (W19)

2024-2025 School Year (September 1, 2024 - August 31, 2025)

Category/ Budget Item	Revised Budget
Revenue	
Allocation (Ministry)	45,381.00
Total Revenue	**45,381.00**
Expenses	
Ward Level PIAC Co-rep Engagement	(11,000.00)
PIAC Strategic Planning	(5,000.00)
School Council Communications	(5,000.00)
PIAC General Meetings	(1,500.00)
Total Expenditures	**(22,500.00)**
Net Position	**22,881.00**

Proposed Adjustments and Suggested Final Allocations

PIAC Conference (Feb 2025)	(25,000)
Ward Level PIAC Co-rep Engagement	(11,000
PIAC Member Business Cards	(500)
Communications Expenses (Recurring)	(1,000)
PIAC General Meetings	(1,500)
Strategic Planning Adjustment	(2,000)
Website Improvement Phase 2	(4,000)

Subtotal: Proposed Final	(45,000)
2024-2025 Net Position with Proposed Adjustments	**381**